

How to download your certificates

Please follow the instructions given below: -

Step-1: Login to your LMS

LMS Link: <https://academy.datatrained.com>



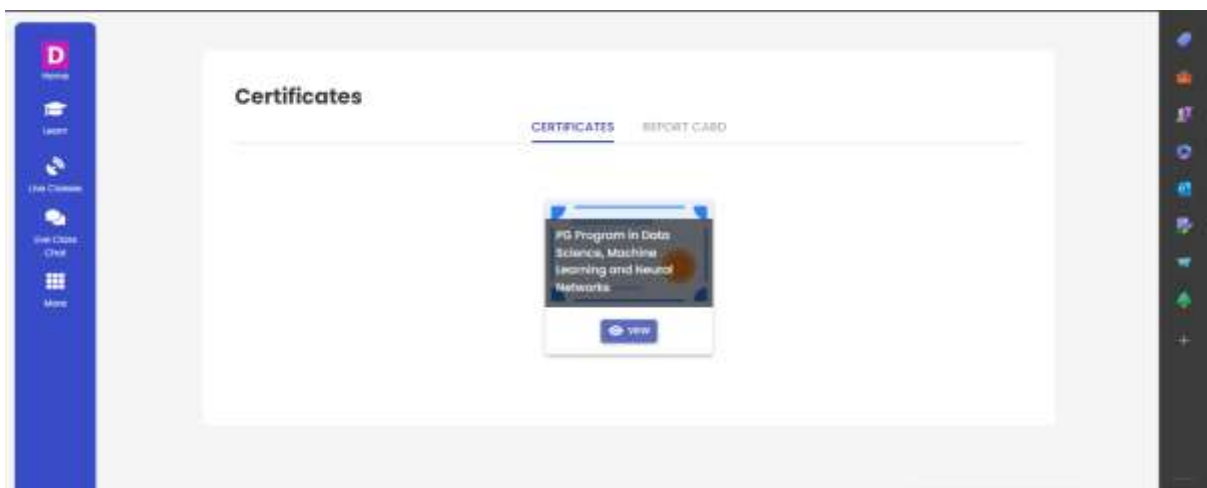
Step-2: Go to "More" option on the Left Sidebar



Step-3: Go to Certificate option from the popup menu

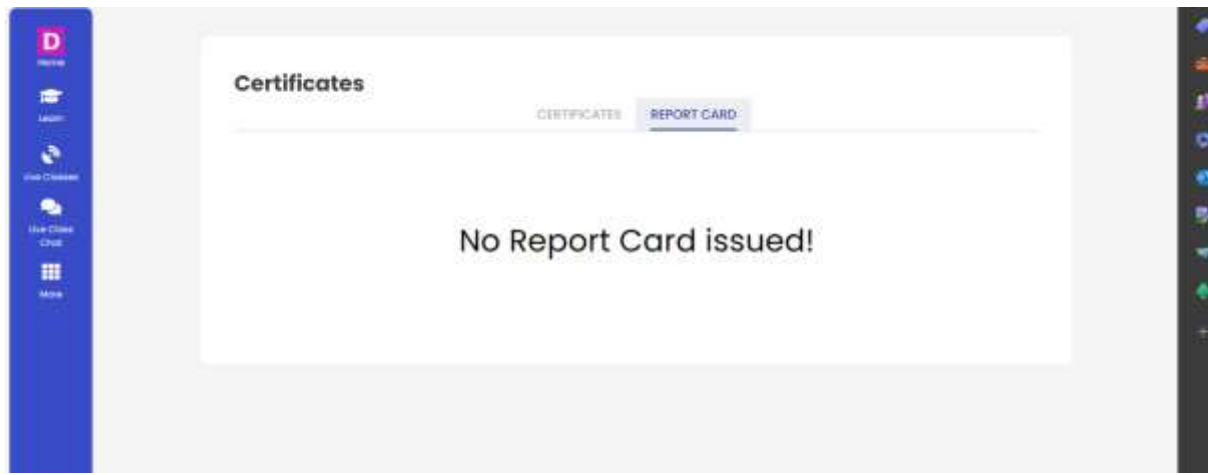


Once you open certificate option, you will see all your certificates there and you can view and download your certificates as well.

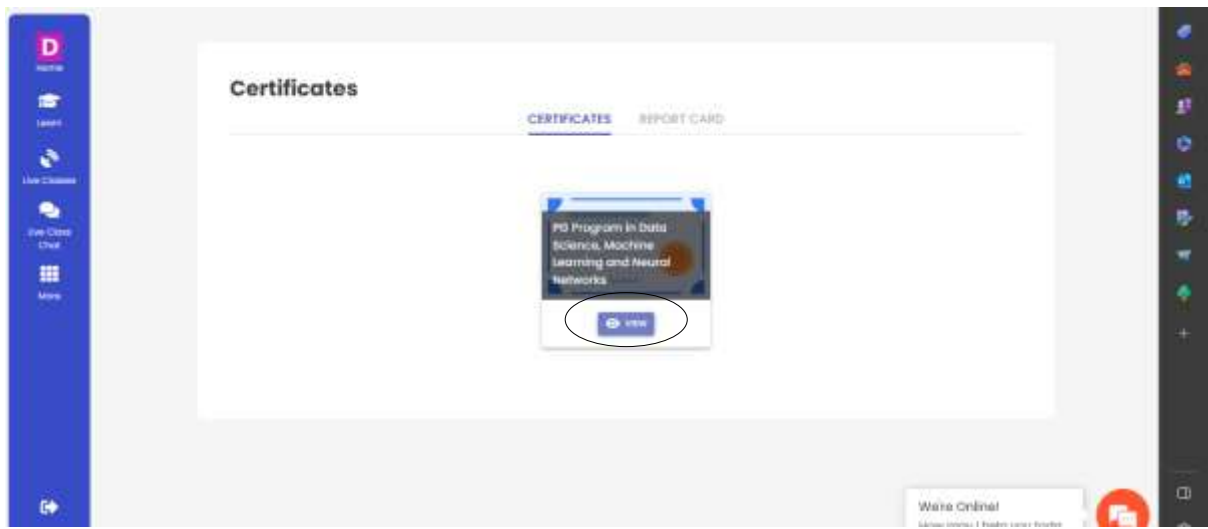


You will find two tabs here: Certificates & Report Card

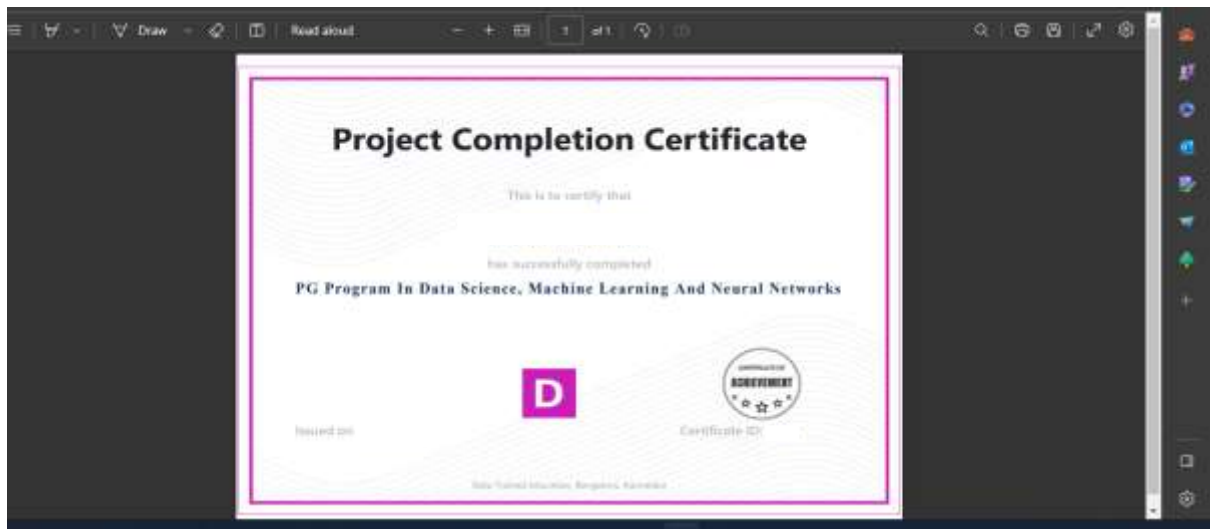
1. In Certificates Tab, you can view your course and elective certificates.
2. In Report Card, you can view your report card (If issued in your enrolled course. Please note that report card is issued in specific programs conducted by DataTrained, not all courses provide a report card on completion).



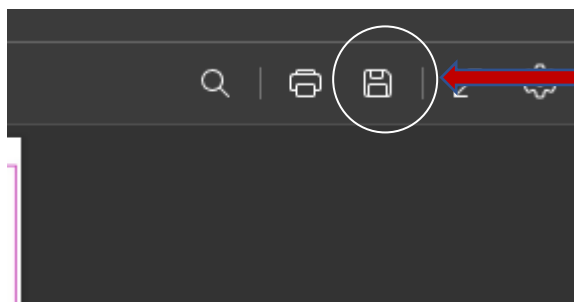
Step-4: Click on “View” button to view your certificates.

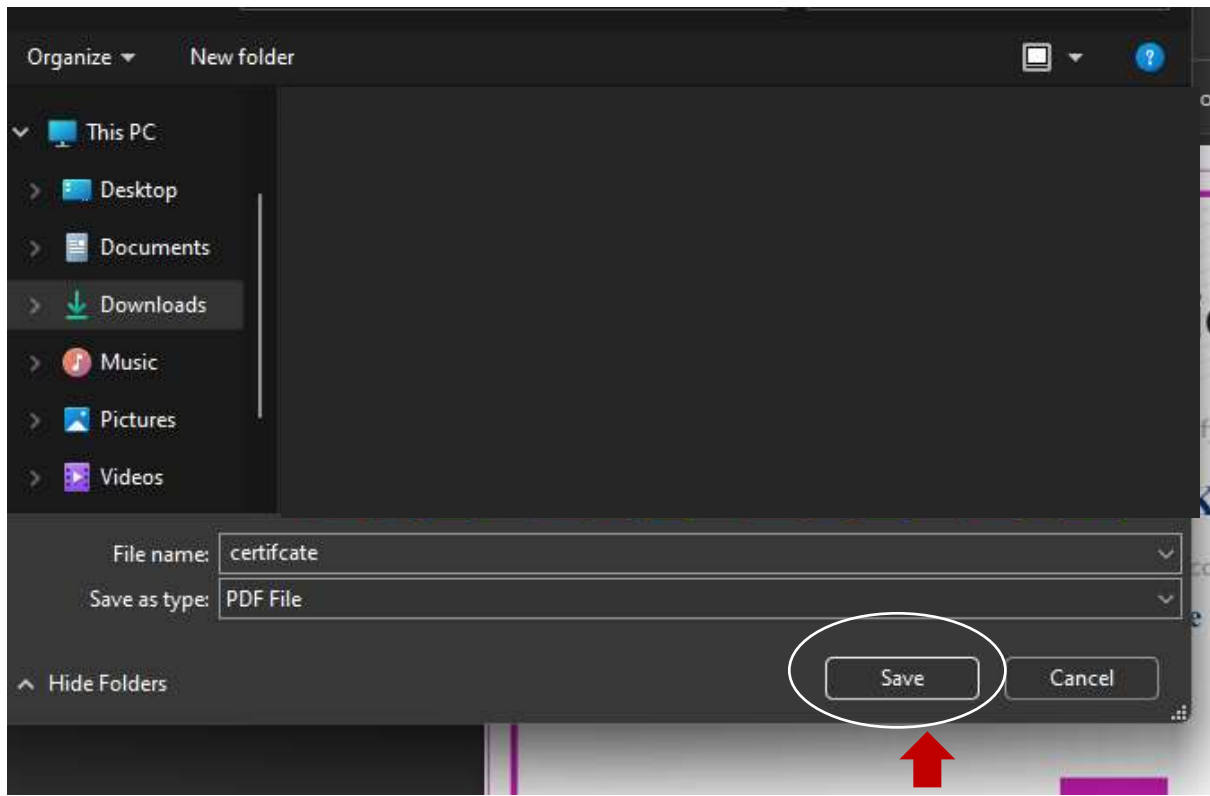


After clicking on the “View” you can see your certificate and save/download your certificate with just one click.



Step-5: Click on the button show below to Save your certificate





That's how you can save your certificate.

Thank You